

**COUNTY OF BURNET
CITY OF MARBLE FALLS
STATE OF TEXAS**

On this the 2nd day of April, 2018 the Parks and Recreation Commission of the City of Marble Falls, Texas convened for a regular meeting at 12:00 Noon at the Marble Falls City Hall located at 800 Third Street, Marble Falls, Texas, with notice of meeting giving the time, place, date and subject having been posted as described in Chapter 551 of the Texas Government Code.

MEMBERS PRESENT:

Kendra Lewis	Chair
Steve Hurst	Commissioner
Annie Berg	Commissioner
Charles Watkins	Commissioner
Courtney Pardue	Commissioner
Jane Knapik	Special Cemetery Board Member

MEMBERS ABSENT:

Dedrick Thompson	Commissioner
Anitra Tornis	Commissioner

CITY STAFF PRESENT:

Robert Moss, Parks & Recreation Director
Lewis Fincher, Parks Superintendent
Mike Hodge, City Manager
Christina McDonald, City Secretary
Christian Fletcher, EDC Executive Director
Monique Breaux, PARD Administrative Assistant

VISITORS:

Jennifer Fierro – The Picayune; Patti Zinsmeyer – Chamber of Commerce

1. **OATHS OF OFFICE.** The City Secretary gave the oath of office to Commissioner Pardue for the 2018-2020 term.
2. **CALL TO ORDER.** Chair Lewis called the meeting to order at 12:00 pm.
3. **UPDATES, PRESENTATIONS & RECOGNITIONS.** None
4. **CITIZENS COMMENTS.** None
5. **APPROVAL OF THE MINUTES.**
March 5, 2018 Regular Meeting.
Commissioner Berg motioned to accept minutes and Commissioner Watkins seconded. Motion passed 6-0.
6. **DISCUSSION AND ACTION ITEMS.**

Spring Break 2018 Recap. Monique Breaux gave an overview of the 2018 Spring Break program. Overall participation increased from over 2,100 in 2017 to over 2,700 in 2018. She thanked H-E-B corporate and the local store #735 for being the presenting sponsor; Chick-fil-A of the Highland Lakes for being the corporate sponsor; and all of the local business partners for helping to make Spring Break successful. Lastly, she highlighted the recognition ceremony for former Parks and Recreation Commissioner and lifelong resident, Mrs. Leta Stevenson-Smith. Leta was publicly honored and crowned “Queen of Spring Break” by Mayor Packer, Director Moss, and the Parks Department at the annual Spring Break 3-on-3 Basketball Tournament.

Lakeside Park Improvement Project Phase 1a Design Update. Director Moss gave an update regarding the park design kickoff meeting held at Halff and Associates on March 9th. The Army Corps of Engineers has been contacted because of the nature of the project dealing with the Lake Marble Falls shoreline. Director Moss is also expecting the preliminary design layout; and will schedule a meeting with PEC to discuss proposed installation of underground utilities.

Historic Texas Cemetery Designation Update. Director Moss thanked the Marble Falls Cemetery Association for their hard work on obtaining the historic cemetery designation. This designation signifies the cultural and historic importance of the area. The next step in the process is to obtain a historic marker which will be placed inside the location.

7. DIRECTOR’S TEAM REPORT.

Project Update. The Commissioners were given an updated copy of the department’s 2017-18 project list. Director Moss, Superintendent Fincher, and the Administrative Assistant all gave an overview of their current and ongoing projects. The Project Update list will continuously change as projects are completed and others are added.

Operations and Maintenance. Director Moss informed the Commission that 37 applicants applied for the two Maintenance Tech positions; and the final interview process was narrowed down to the six best candidates. The two new employees will join the Parks team in May. The Parks crew has been focusing on field maintenance (seeding and mowing). Director Moss also informed the Commission that the cemetery bluebonnets were drying up; and asked for patience because the area will look rough for a short time.

The next Parks and Recreation Commission meeting will be Monday, May 7, 2018.

8. FUTURE AGENDA ITEMS. Halff Park Design will be an ongoing agenda item. Commissioner Hurst requested an update of the Parkview Park Trail Grant status; an overview of the upcoming FEMA grants for the 2018-19 fiscal year.

9. ADJOURNMENT. There being no further business to discuss, Commissioner Hurst made a motion to adjourn, seconded by Commissioner Berg. The meeting was adjourned by a vote of 6-0.

ATTEST:



Monique Breaux, PARD Administrative Assistant



Kendra Lewis, Chair